

CHARLOTTE
AREA
INDEPENDENT
SCHOOLS



**A Consortium for
Applicant Assessment
for
Pre-Kindergarten - Grade 4**

2012-2013



Participating CAIS Schools & Open House Dates

*= Diversity **= Multicultural

Charlotte Christian School

Cathie Brooks, Director of Admissions
7301 Sardis Road, Charlotte, NC 28270
704-366-5657 fax: 704-366-5678
cathie.brooks@charchrist.com

Open House Dates:

Wednesday, October 12	9:30 am	JK-K
Thursday, October 20	7:00 pm	JK-K
Saturday, November 12	1:00 pm	JK-12
Thursday, January 26, 2012	7:00 pm	JK-12

Charlotte Country Day School

Nancy Ehringhaus, Director of Admissions
1440 Carmel Road, Charlotte, NC 28226-5096
704-943-4500 fax: 704-943-4536
nancy.ehringhaus@charlottecountryday.org

Open House Dates:

Tuesday, October 4	7:00 pm	JK-K
Wednesday, October 12	7:00 pm	JK-4
Wednesday, October 26	7:00 pm	JK-12*
Wednesday, November 9	1:30 pm	9-12

Charlotte Latin School

Kathy Booe, Director of Admissions
9502 Providence Road, Charlotte, NC 28277
704-846-7207 fax: 704-847-8776
kbooe@charlottelatin.org

Open House Dates:

Wednesday, October 5	7:00 pm	TK-K
Tuesday, November 1	9:30 am	TK-12

Charlotte Preparatory School

Vicky Wilkison, Director of Admissions
212 Boyce Road, Charlotte, NC 28211
704-366-5994 fax: 704-366-0221
vwilkison@charlotteprep.com

Open House Dates:

Thursday, October 13	7:00 pm	PK-8
Thursday, November 10	9:30 am	Early School
Sunday, November 20	2:00 pm	PK-8
Tuesday, January 10, 2012	9:30 am	PK-8**

Providence Day School

Cecil Stodghill, Director of Admissions
5800 Sardis Road, Charlotte, NC 28270
704-887-6000 fax: 704-887-7520
cecil.stodghill@providenceday.org

Open House Dates:

Tuesday, October 11	6:30 pm	TK-K
Sunday, November 6	2:00 pm	TK-12
Wednesday, December 7	9:30 am	TK-5
Monday, January 23, 2012	9:30 am	TK-12

Trinity Episcopal School

Linda Ibsen, Director of Admissions
750 East 9th Street, Charlotte, NC 28202-3102
704-358-8101 fax: 704-358-9908
libsen@tescharlotte.org

Open House Dates:

Thursday, October 13	12 noon	K-8
Tuesday, October 18	7:00 pm	K-8
Thursday, October 27	10 am	K-8**
Saturday, January 7, 2012	3:00 pm	K-8

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Finding Just The Right School

The independent schools that make up CAIS are united in our desire to determine the best educational match between your child, your family, and your school. It is important that your child's profile mesh with your school's curriculum and mission. In turn, your school should offer an environment that fosters your child's greatest potential.

Cognitive assessment is one of the tools we use to make sure your child finds the best possible school match. To this end, standardized cognitive evaluations (WPPSI-III The Wechsler Preschool and Primary Scale of Intelligence for Pre-K, Kindergarten and Grade 1 applicants and the Woodcock Johnson Cognitive for rising Grades 2-4) let you avoid multiple evaluations and allow member schools to assess applicants on an objective, uniform basis.

Whether you are applying to one or more of our member schools, your child will be evaluated only one time by a licensed psychologist designated by CAIS. This one-on-one evaluation of your child by a highly experienced psychologist (listed in this brochure) meets the testing requirements of these participating schools:

- Charlotte Christian School
- Charlotte Country Day School
- Charlotte Latin School
- Charlotte Preparatory School
- Providence Day School
- Trinity Episcopal School



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Tips For A Positive Testing Experience

Naturally, you want your child to perform to his or her highest ability when tested. For this reason, we hope you'll keep the following suggestions in mind, no matter how simple they may seem.

1 The more relaxed you are, the more relaxed your child will be! Double-check the date and time of your appointment and call ahead to get directions to the testing office. Avoid rushing to the appointment, since this can cause your child to make a poor transition into the evaluation. Arriving too early can also be difficult for your child. Please arrive promptly at appointment time. Finally, try not to send your child to pre-school immediately prior to the evaluation, as some activities could be overstimulating.

2 Young children tend to be attached to their daily routine, so let your child know that something different has been scheduled into the day. Sudden changes could be upsetting.

3 To put your child at ease, explain the one-on-one appointment with the psychologist in a matter-of-fact way and avoid any mention of testing. You might use phrases like: "We're going to see a person like a teacher. You'll need to listen and do what the teacher asks. This is something children do in school."

Emphasize that your child will enjoy the activities. The psychologists we have selected are skilled in putting children at ease. Most children are not even aware they are being tested.

4 Make sure your child gets a good night's sleep and eats well before the assessment. Encourage your child to dress in comfortable clothes and to use the restroom before the appointment. Tell the psychologist if anything out of the ordinary has occurred the day or night before the assessment (such as illness, sleeplessness, medications, or travel).

5 Though you want the evaluation to be a positive experience for your child, use caution about offering rewards ahead of time. Being excited about an anticipated treat can interfere with your child's ability to focus.

6 Help make this a special time for your child. We encourage you to come without siblings.

Psychologists

The psychologists listed below have worked closely with the CAIS member schools. They look forward to working with you and your child as you go through the admissions process.

Standardized evaluations are WPPSI-III -The Wechsler Preschool and Primary Scale of Intelligence for Pre-K, Kindergarten and Grade 1 applicants and the WJC-Woodcock Johnson Cognitive for rising Grades 2-4 applicants.



Shaded psychologists administer WPPSI-III and WJC. Non-shaded administer WPPSI-III only.

Alexandra Duffy, Psy.D.

4501 Cameron Valley Parkway
Suite 201
Charlotte, NC 28211
(in Charlotte Pediatric Clinic)
704-654-1920

Robert C. Faucette, Ph.D.

11111 Carmel Commons Blvd.
Suite 220
Charlotte, NC 28226
704-540-7525

Frank Gaskill, Ph.D.

6060 Piedmont Row Drive South
Suite 120
Charlotte, NC 28287
704-552-0116

Theresa L. Gibson, Ph.D.

11111 Carmel Commons Blvd.
Suite 220
Charlotte, NC 28226
704-540-5411

Jill Gottlieb, Psy.D.

14330 Oakhill Park Lane
Suite 130
Huntersville, NC 28078
as well as
2014 Park Drive
Charlotte, NC 28204
704-875-9958

Terry Hudson Huntley, M.A.

Myers Park Center
1037-B Providence Road
Charlotte, NC 28207
704-551-9477 (voice mail)
704-408-5667 (cell)
* ESL Testing Available

Trey Ishee, Psy.D.

6060 Piedmont Row Drive South
Suite 120
Charlotte, NC 28287
704-552-0116

Jennifer McConnell, EdS

8840 Blakeney Professional Drive
Suite 200
Charlotte, NC 28277
(704) 970-4791 or 704-552-0116

Melanie V. Powell, Ph.D.

501 S. Sharon Amity Road
Suite 500
Charlotte, NC 28211
704-362-1555

Bill Warren, Ph.D.

1332 Harding Place
Charlotte, NC 28204
704-333-2988

Susan Williams, M.S. M.Ed

429 S. Sharon Amity Road
Suite C
Charlotte, NC 28211
704-362-3200

Molly Murphy Wittig, Ph.D.

6060 Piedmont Row Drive South
Suite 120
Charlotte, NC 28287
704-552-0116

The Registration Process All Applicants Must Follow



To apply for testing, CAIS requires that you adhere to the following procedure:

- 1 Complete an application to the school(s) to which you are applying for admission. No school will consider an evaluation until an application for admission to that particular school has been received.
- 2 All appointments for testing are made by the parents with an individual psychologist – not by the schools. Testing of applicants begins October 1, 2011. Since your child will be compared to other children with the same chronological age, **late testing provides no advantage.**
- 3 Psychologists will not make appointments until after Labor Day. Contact the psychologist of your choice from our list in this brochure to schedule the appointment. Appointments may be made by phone only. **Please schedule with only one psychologist.** Registration form and check must be received within one week from call to confirm your appointment. If your check is not received within one week, your appointment will be cancelled.
- 4 To ensure test reliability and validity, **children must be at least four years of age** at the time of testing and the assessment can be administered **only once in a twelve month period.**
- 5 **Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested. Any indication of the aforementioned will invalidate your application to any CAIS school.**
- 6 Upon completion of the evaluation, test results that are limited to percentile ranges are sent to the parents and to the designated schools. A more detailed interpretation of the results may be obtained by scheduling a feedback meeting with the psychologist. This is optional for each family and will be billed to you at the psychologist's hourly rate. To secure your feedback appointment, payment is due prior to appointment date.
- 7 In addition to the assessment, CAIS schools require an interview with each child. The respective schools will contact you to make an appointment for the interview / observation sessions that are typically held November-February.
- 8 General information concerning the results of your child's evaluation will be mailed to you in writing. The results of the evaluation will also be sent to the participating school(s) of your choice.

Admissions Status and Candidate Reply Date

The PK-K notification date for all CAIS schools is **Friday, February 24, 2012**. Contracts must be returned by **Friday, March 2, 2012**. The notification date for Grades 1-12 is **Wednesday, April 4, 2012**. **Contracts must be returned by Friday, April 13, 2012**. No contract for a CAIS school will be required prior to this deadline.

Assessment Cancellations

In the event of family emergency or illness, please contact the psychologist to reschedule the appointment. Appointments that are cancelled and not rescheduled will incur a cancellation fee that will be deducted from the pre-paid test fee as follows:

- \$25 if cancelled at least 7 days prior to the appointment
- \$50 if cancelled within 7 days of the appointment
- There will be no refund if there is a cancellation within 24 hours of the appointment



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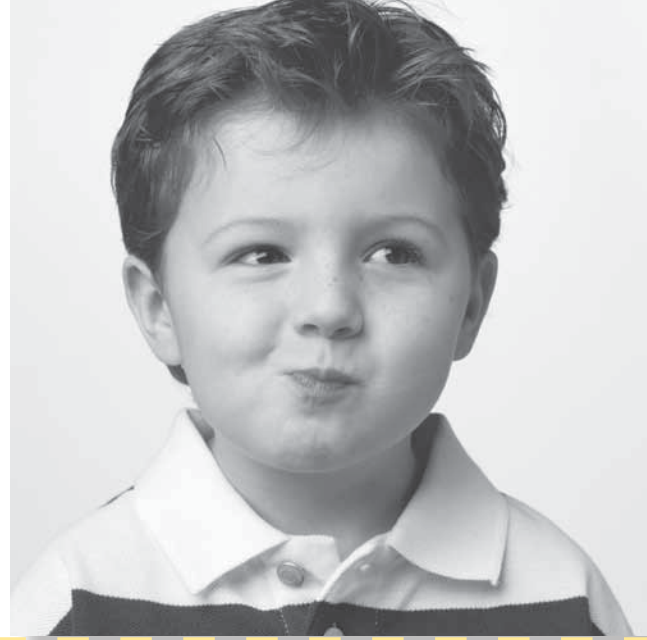
Please mail this registration form with a check made payable to the psychologist of your choice by December 1, 2011 for PK, Kindergarten and Grade 1 registration and by January 1, 2012 for Grades 2-4.

Testing fees:

**PK, Kindergarten and Grade 1- \$175 if received by December 1, 2011;
\$200 after December 1, 2011.**

Grades 2-4- \$150 if received by January 1, 2012; \$175 after January 1, 2012.

The information must be complete and legible to facilitate mailing test results to you. Payment must accompany registration form. Check school(s) to which application has been made:



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- ___ Charlotte Christian School
- ___ Charlotte Country Day School
- ___ Charlotte Latin School
- ___ Charlotte Preparatory School
- ___ Providence Day School
- ___ Trinity Episcopal School

Child's name _____
(Please circle name the child is called)

Birth date (M/D/Y) _____ Girl Boy
(Child must be four years old before test date)

Applying to grade _____

Previous psychological testing? Yes No

Name of test _____

Date administered / By whom _____

List services currently being provided
(ie. speech, occupational therapy, physical therapy, etc)

Is English the 2nd language? Yes No
(If yes, schedule testing with Terry Huntley)*

Current school and grade _____

Parents' name(s) *(Mr. Dr. Mrs. Ms.)* _____

Parent's email address _____
(for testing confirmation)

Street address _____

City State Zip _____

Phone (daytime) _____ (evening) _____

Child's appointment date and time _____

Follow-up appointment date and time *(if applicable)* _____

Assessing psychologist _____

I hereby request that the results of the CAIS evaluation be sent to the school(s) checked above. I understand that a school must be indicated and that scores will be sent to the indicated school(s). I understand that an application must be made to a CAIS school prior to release of results.

Parent Signature

■ Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested.

■ Any indication of the aforementioned will invalidate your application to any CAIS school.

Date



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