

ADMISSION PROCEDURE CHECKLIST

An application is considered complete when all of the following have been submitted.

ATTEND AN OPEN HOUSE AT TRINITY EPISCOPAL SCHOOL

- October 13, 12pm — K-8 Admission Open House
- October 18, 7pm — K-8 Admission Open House
- October 27, 10am — Bilingual Open House (*Spanish*)
- November 13, 9:30am — K-8 Super Tour
- January 7, 2012, 3pm — K-8 Admission Open House

TAKE A PARENT-LED TOUR

Call the Admission Office to schedule a tour of our campus. Monday tours begin with *Greet The Week* at 8am. Tuesday tours are at 9:30am. Friday tours begin with Chapel at 8am.

If the Monday, Tuesday and Friday tours do not work for you, please call the Admission Office to schedule a more convenient day and time.

SUBMIT YOUR APPLICATION AND FEE FOR ADMISSION

The application must be accompanied by a non-refundable fee of \$90 and is due for first-round consideration January 15, 2012.

SCHEDULE ADMISSION INTERVIEW

Parents/Guardian of each applicant should schedule an appointment to learn about the program, mission and philosophy of the School. Interviews are conducted by admission staff. Call 704. 358. 8101 to arrange an appointment.

FOR THOSE APPLYING FOR TUITION ASSISTANCE

Submit Parents' Financial Statement and copy of 2010 Federal Income Tax Return and W-2 form(s) to the tuition assistance division (SSS) of the National Association of Independent Schools (NAIS) by March 5, 2012.

SCHEDULE TESTING

Rising Kindergarten & Grade 1

Schedule an appointment with a psychologist from the CAIS list to administer the WPPSI (*Wechsler Preschool and Primary Scales of Intelligence*). Ask the psychologist to send the results to Trinity.

Rising Grades 2-4

Schedule an appointment with a psychologist from the CAIS list to administer the WJC (*Woodcock Johnson Cognitive*). Ask the psychologist to send the results to Trinity.

Rising Grades 5-8

Register your child for the ISEE Test (www.iseetest.org) given at a number of Charlotte area independent schools. Please have the results sent to Trinity.

“WILDCAT FOR A DAY” VISIT

Rising Kindergarten

Kindergarten observations are scheduled in January 2012. You will receive a postcard advising you of the date and time for your observation once your application and fee have been received.

Rising Grades 1-8

The Admission Office will call you to schedule a day-long visit in the classroom when your application and fee have been received.

REQUEST TEACHER RECOMMENDATION AND TRANSCRIPT

Ask your child's current teacher to complete the enclosed Teacher Recommendation Form.

Request your child's current school to forward transcripts to Trinity. A Transcript Release Form is enclosed.

CLASSROOM VISIT FOLLOW-UP WITH ADMISSION TEAM

Rising Kindergarten

You will be provided a date for this conference when your observation is scheduled.

Rising Grades 1-8

You will schedule this follow-up conference at the conclusion of your child's day-long visit at Trinity.

ADMISSION NOTIFICATION DATES	FROM TRINITY	“LAST LOOK”	DUE FROM FAMILY
Kindergarten (<i>and their older siblings</i>)	February 24, 2012	March 2, 2012	March 2, 2012 by 5pm
Grades 1-8	April 4, 2012	April 13, 2012	April 13, 2012 by 5pm