



give
us a
hand



2011-12 Volunteer Opportunities

TRINITY
EPISCOPAL
SCHOOL



dear parents

Volunteering at Trinity helps provide the best possible educational experience for our children. In addition to supporting faculty and staff, sharing our time and talents connects us with one another and our entire school community.

By being engaged, we enrich the environment around us, as well as ourselves, and this part of our culture. This is the “Trinity Way.”

This **Give Us A Hand** directory outlines Trinity’s many volunteer opportunities. After deciding where you would like to spend your time, please complete the form and return it to the front desk. All families are asked to serve twice as Dining Room Divas/Davids for 90 minutes on Tuesdays and Thursdays; you will receive a schedule in the fall with your assignment. Additionally, you will have many opportunities to volunteer for programs and field trips with your student’s class.

If you are new to Trinity or not yet completed a Volunteer Screening Application, please include this as well. All volunteers (parents, grandparents, babysitters, etc.) must have a processed application on file in order to participate; all volunteer drivers must be approved in advance as well.

“Multae manus onus levant”
Many hands lighten the load.

Thank you in advance for giving us a hand!



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opportunities to volunteer



Admission Support

These folks are the face of Trinity, helping prospective parents understand how our School is unique. In an effort to support Linda Ibsen, our Admission volunteers lead tours, assist with open houses and host prospective families during kindergarten observations **throughout the year**.

Book Fair

Reading is fun and so are Trinity's book fairs! **Held for a week in the spring and fall**, the fairs offer a great opportunity to help raise funds for the Parents' Association, enrich classroom libraries and foster that lifelong love of reading. Volunteers are needed to set up and process book sales.

Clothes Closet

Let's keep our Wildcats looking sharp! Our Clothes Closet Committee collects used uniforms on N.U.T.S. days, stocks the shelves and opens the doors **once a month** and at **special events**. Our Clothes Closet sales raise money for the School and offer gently used uniforms at a big discount.

Community Building Initiatives

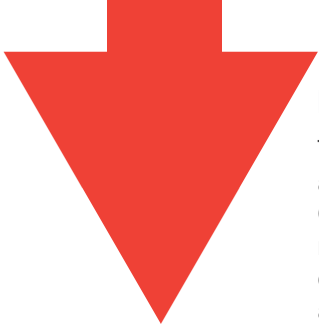
Work with Joanne Stratton Tate and faculty to ground our Trinity community in an enduring commitment to the richness of diversity by addressing topics such as, but not limited to, socio-economic class, ethnicity and culture. Committee members serve as a think tank for ways to live out our mission, as well as muscle to facilitate events **throughout the year** such as Mix-It-Up Day, All Trinity Reads and Freedom Fete, all of which are open to the entire school community.

Dining Room Substitute

All TES parents are asked to serve as a Dining Room Diva or David for 90 minutes on Tuesdays and Thursdays. Parents will receive a schedule in the fall. Help a kindergartner open his/her milk or remind a middle schooler to clean his/her table, while giving the teachers the gift of time. Volunteer to be a substitute Diva/David when **emergencies arise** or a parent needs to reschedule.

Events

Events need all kinds of skills. If you are a logistics person or enjoy decorating or prefer a one-and-done type of volunteer opportunity, this committee is for you. The Events Committee helps with events **throughout the year** such as Wildcat Roundup, Back-to-School Nights, Parent Ed events and more.



Grandfriends' Day

This **annual spring event** is a special tradition for us at Trinity. Volunteers will work with the Advancement Office to help check-in grandfriends at the registration table, help with parking and traffic flow, capture the day as a class photographer or help arrange flowers.

Green Team

If you're passionate about environmental issues or if you want to learn ways to effect change in our community, the Green Team's a great way to get involved. You'll meet on an **as-needed basis** and support our student Green Team ambassadors and their projects.

New Family Mentors

Hosting families is an important way to communicate our School's culture and mission. If you are interested in sharing the Trinity Way with a new family, please be a family mentor. Duties include contacting your new family as soon as you're assigned, serving as a resource and fostering a relationship **throughout the school year**. New family mentors are chosen by matching the needs of the incoming student to families with similarly aged children.

Middle School Sports

Interested in serving as a team parent, coordinating transportation and snacks for our MS sports teams? Volunteers are needed for the **fall, winter and/or spring sports seasons**. Fall and winter sports need line judges, scorekeepers and team parents. Spring sports need game volunteers and team parents.

Odyssey of the Mind

Looking for a way to spend more time with your child and help TES at the same time? Consider volunteering as an Odyssey of the Mind (OM) coach! OM is a national creative problem-solving organization encouraging students to develop teamwork, creative thinking and performance skills. Teams practice **twice weekly, October-March** (possibly longer if the team advances to the tournament). No experience necessary, however there is a mandatory coaches' training in the fall.

Office Support

Helping at the front desk is a dynamite way to put faces with names either **weekly, bi-monthly** or for **special projects**. Duties include greeting visitors, answering phones, copying, cutting and envelope-stuffing. No prior office experience necessary. Office support volunteers start in August.

Oyster Roast

Good at throwing a party? Trinity parents and staff/faculty members look forward to this event every year and we'd love your help! We're looking for volunteers to assist with organizing, set-up, decorating, food, oysters, beverages, and clean-up. Most volunteers are only **needed the week before and night of the event**.

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Service Learning

Service learning is part of the Trinity culture. We create scholars with servant hearts by involving our students in real service opportunities that enhance and extend the class curriculum. Volunteers are needed at every grade-level to provide logistical support from transportation and facilitating relationships between teachers and service partners. Serve as the **year long grade-level coordinator** for a lower school grade or provide **varied support** for our middle school.

Spirit Shack

Have an eye for fashion? Help sell Trinity spirit wear during **school functions** and fill front desk orders. Funds raised through the Spirit Shack go to PALT to support our School.

Staff Appreciation

What better way to thank your teachers and administration than to share your time and talents on this committee. Help provide hot cider and apples, wrap Christmas gifts or make cookies. Activities to honor our faculty and staff take place **throughout the year**, with a significant concentration in **Feb/March during Staff Appreciation Week**.

Trinity's Love & Care (TLC)

Here's a caring, confidential way to help our Trinity family members who might be in need of a little TLC. Volunteers can participate in a **variety of ways** from preparing a meal to writing a note to helping set up a carpool or playdate for a family in need. Your discretion and compassion are essential for this role.

The Trinity Voice

Help tell the Trinity story, working with Advancement to publish our **thrice-annual** newsletter, *The Trinity Voice*. Volunteers interview, write and edit articles.

Used Book Fair

The Used Book Fair committee collects gently used books for **one week during the second trimester** from TES families. The books are sorted and offered to our teachers to select books for their classroom libraries. The remaining books will be donated. Join this fun team and help recycle books.

Wildcat Gardeners

Gardening-related projects are linked to different aspects of Trinity's curricula and vary by grade. Opportunities for volunteer assistance include, but are not limited to, growing flowers and vegetables from seed, composting and creating wildlife habitats **throughout the year**.

Come grow with us!



give us a hand



2011-12 Volunteer Opportunities

Please give some thought to how you will spend your time. Check the areas in which you would like to volunteer. A representative of that committee will contact you in September. Thank you in advance for your willingness to serve.

	Mom	Dad
Admission Support		
Book Fair		
Clothes Closet		
Community Building Initiatives		
Dining Room Substitute		
Events		
Grandfriends' Day		
Green Team		
New Family Mentors		
Middle School Sports		
Odyssey of the Mind		
Office Support		
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Spirit Shack		
Staff Appreciation		
Trinity's Love & Care (TLC)		
The Trinity Voice		
Used Book Fair		
Wildcat Gardeners		

Name: _____

'11-12 Grade(s) of Child(ren): _____

Phone Number: _____

Email Address: _____

